



Procedure: Commemorative Bench Program

The Commemorative Bench Program places donated benches in selective parks or along paved trails throughout Pierce County. Donors will inquire with Pierce County Parks and Recreation about potential bench locations and commemorative process.

Locations:

Bench Locations are predetermined by Pierce County Parks and Recreation. Maps indicating the locations are available online at www.piercecountywa.gov/parks.

Orders/Payment:

1. Bench and plaque orders are accepted January through November 1. Benches ordered after May 1st will be installed the following year between March and October. A proof of the plaque will be provided to the donor for review and approval before fabrication.
2. Orders are accepted online at www.piercecountywa.gov/parks.
3. Orders are processed in the order received during regular business hours. When checking availability of possible bench sites on the maps, that availability is subject to change without notice.
4. Commemorative Bench Program costs includes a powder-coated steel park bench, 5" x 10" stainless steel plaque with inscription, delivery/installation on a 4' x 10' concrete pad, photo, and letter of dedication.
5. Payment must be received before an order is placed.
6. Pierce County Parks and Recreation's Donation Coordinator will contact the donor for order confirmation and payment within two business weeks of when the order is received.

Service Life:

Benches become the property of Pierce County Parks and Recreation when they are installed. The Department will maintain and care for a bench until it reaches the end of its useful life. This service will include repairing or replacing a bench that becomes damaged in the first 10 years of use. When the bench reaches the end of its useful life, the Department will not be responsible for replacement and may remove the bench at its sole discretion.

Plaque Replacement:

Pierce County Parks and Recreation will not pay for the replacement of damaged plaques. New plaques may be purchased for \$275 when a new order form is submitted for each plaque to be replaced.