

Pierce County
Transportation Advisory Commission (TAC)

Thursday, February 23, 2017
9:00 a.m. to 11:00 a.m.

Location: Tacoma Mall Office Building
4301 S. Pine Street, 4th Floor, Suite 446
Conference Rooms 4a and 4b
Tacoma, WA 98409

Call to Order: Chair Deryl McCarty called the Transportation Advisory Commission (TAC) meeting to order at 9:14 a.m.

Roll Call: 9:16 a.m.

Voting Members present: Deryl McCarty, Paul Lubbesmeyer, Don Swensen, Scott Jones, Jeremiah Lafranca, Liz Kaster for Bob Myrick, Max Henkle for Jason Kennedy, Brian Devereux, and Tom Pierson. There was a quorum.

Non-Voting members present: Dennis Hanberg, Rob Allen, Hugh Taylor, Toby Rickman

Staff present: Jesse Hamashima, Rory Grindley

Absent: Brian Stacy

There were 2 additional, non-members, visitors and outside agency staff present.

Approval of Agenda: Deryl McCarty made a motion to approve, seconded by Scott Jones.

Approval of Meeting Notes: Don Swensen motioned to approve, seconded by Liz Kaster

Open Public Meeting Training: Question arose to include the Public Records Act training during this meeting? Majority agreed with Chair Deryl McCarty to view the training outside of this meeting.

- **Sign-In/Certification:** Members and staff will receive an updated OPMA training document via e-mail. Members and staff will need to return their signed OPMA training document to Jinelle Casten, TAC Administrative Support person, in order to receive a Certificate of Training.
- **Video – approx. 20 mins:** Viewed the Open Public Meetings Act Training video produced by the Washington State Office of the Attorney General.
- **Questions/comments:** Guest – Pierce County Deputy Prosecuting Attorney, Ian Northrip, was present to field questions about the OPMA Training and spoke about the Public Records Act Training.
- **What constitutes a quorum?:** 5 members
- **E-mail:** An exchange of e-mail could constitute a meeting if, for example, a quorum of the members participate in the email exchange & discuss agency business. Simply

- receiving information without comment is not a meeting. ~ Wood v. Battle Ground School District; Citizens Alliance for Property Rights Legal Fund v. San Juan County
- **Violation:** The first violation of the OPMA will result in a \$500 fine; the second \$1000 fine.
 - **Public Records of Government Agencies are presumed open.** Anyone in the public can make a request – Public Records Request.

Traffic Impact Fee: Jesse Hamashima had Gary Hendricks, Jie Chen, and Neil Quisenberry introduce themselves and tell a little bit about what they do.

- **Review Existing Program:** Rory provided Introduction to the “Traffic Impact Fee (TIF) System in Pierce County” PowerPoint presentation that was postponed from the 1st meeting on January 27, 2017. Handout of Title 4a; Impact Fees Revised 6/15 Revised 1/16 Revised 9/16 Revised 1/17 amended Ord. 2016-51s.
- **Status of Update Work:** Will be presented at March 23, 2017 meeting.
- **Issues for TAC Review**
 - o When does the project get removed from the list? Does it ever get put back on? Will want to revisit this question.
 - o What happens when the unexpected funds a project – such as receiving a grant. Do the other funds get moved to another project; how does this affect expenditures?
 - o Do the funds collected in one area have to be expended in that same area within the time frame; 10 years?
 - o It was noted that we do not currently account for backfilling of exemptions made.

Public Comment: Chuck Sundsmo felt that the impact fee should go where the money was collected. He feels that the money should be spent in the area where it is contributed.

Administrative Matters: Setup of general e-mail – PCTAC@co.pierce.wa.us for correspondence and communication for the Transportation Advisory Commission members and staff. Jinelle Casten will monitor.

Adjourn: Meeting was adjourned at 11:00 a.m.

Next Meeting: Thursday, March 23rd