

Homeland Security Region 5 Regional Coordinating Council (RCC)

Location:

Tacoma/Pierce County EOC, Policy Room
2501 South 35th Street STE D, Tacoma, WA 98409

Agenda Items:

March 6, 2019 8:30 – 10:00 a.m.

Number	Item/Outcome(s)	Presenter/Facilitator
1	Welcome, Introductions, and Agenda Review Outcome: All present introduced.	Jody Ferguson
2	Past Meeting Summary Outcome: RCC reviews, adjusts, and approves the past meeting notes.	Jody Ferguson
3	Roundtable Discussion Outcome: RCC members share items of interest from their agencies and or committees.	All
4	VHF Overlay Cut Over Outcome: RCC members understand recent improvements to the VHF communication system and the impacts.	Tim Lenk
5	Region 5 Mitigation Plan Update Outcome: RCC members are aware of purpose, scope, and timeline for Region 5 Mitigation Plan update.	Nicole Johnson
6	Adjourn <ul style="list-style-type: none">• Good of the order• Next meeting: April 3, 2019	Jody Ferguson

VHF Overlay Cutover Initiative Notification

Why is this happening

In support of South Sound 911's request to improve the VHF communication system for mutual aid, Pierce County has implemented a new VHF Mutual Aid system that consists of 4 narrow band channels: fire station alerting, fire mutual aid, Law Enforcement Radio Network (LERN), and mutual aid channel for all first responders.

Who is affected

Cities, towns, school districts/higher education, hospitals, search & rescue, State / Federal agencies, and regional first responders who operate mobile and portable radio equipment on the old wideband channels.

What is the impact

Pierce County is reusing wideband frequencies that have been transitioned to narrowband per the federal mandate to migrate all wideband to narrowband. Agencies who are still operating on wideband channels will need to migrate to narrowband.

<u>Old Channel Name</u>	<u>New Channel Name</u>	<u>Base Station TX Frequency</u>	<u>Base Station RX Frequency</u>
Fire F1	PCF D-1 (DISP)	153.8900	N/A
Fire F3	PCF D-3 (MA)	154.1600	154.1600
DEM	MAC	151.3550	156.0600
LERN	LERN	155.3700	155.3700

When is this happening

Pierce County anticipates this transition to occur by the end of February. We will keep you informed of the progress of this transition with updates provided on our Pierce County Emergency Management website on the Communication Systems Division page.

What do you need to do

Agencies who have mobile and portable radio equipment that operate on the old channels as stated above, need to migrate to the new narrowband channels as soon as possible. If you have any questions or need assistance with this action, you can contact the Pierce County Communication Systems Division staff Monday through Friday, 7:30am – 4:30pm at 253-798-3711.

Meeting Notes for Regional Coordinating Council (RCC) Meeting

Meeting date: February 6, 2019 **Facilitator:** Celia Taylor **Note taker:** Donna Vitale

Attendees: Celia Taylor, PCEM; Danni Colo, PCEM; Nicole Johnson, PCEM; Todd Kilpatrick, PCEM; Natalie Stice, PCEM; Donna Vitale, PCEM; Cindy Miron, TPC Health Department; Christopher Travis, Tacoma PD; Earl Fowlkes, Pierce Transit; Gary Smith, RIG; Marcie Hedman, Tacoma Public Utilities; Jayson Lelli, Tacoma Power; Rob Allen, Pierce County Economic Development; Steve Nixon, PC Fire Chief's Association

Topic 1: Welcome, Introductions, Agenda Review and Past Meeting Summary

Materials distributed: Agenda, Meeting Notes from January 2, 2019

Key points: Celia Taylor opened the meeting with a welcome and introductions were made of all members present. Earl Fowlkes made a motion to approve the meeting notes as they are. Rob Allen seconded the motion. All voted to approve the notes. None Opposed. Motion Carried.

Topic 2: Roundtable Discussion

Key points: Celia Taylor introduced new staff with emergency management. Todd Kilpatrick as the new Planning Coordinator hired to continue the work that Kelly Kiyohara was doing. He will be working on the CEMP, COOP, LEPC and Recovery. Todd said he is excited to work with everyone and will be reaching out for COOP Planning. Another new employee with is Joshua Atkins as the new alert and warning coordinator. We are excited to have these two experienced partners to join our team.

Marci Hedman asked if PCEM has an organization chart with pictures. Celia said we will see what we can do.

The 9-1-1 Outage After Action Review was asked about. Our communications folks are working on the AAR for that event. An update will be sent out after the meeting.

Topic 3: Measles and Flu Update

Materials distributed: TPCHD Data Dashboard - Data from 2/4/2019 @ 3pm

Key points: Cindy Miron said that there has been a uptick of the Flu. We have had 6 long term care outbreaks and 130 reports of influenza with hospitalization. The median age range is 58 with a range of 2 months to 90 years. There have been 6 deaths in Pierce County. Most of the illness is associated with diabetes and chronic obstructive pulmonary disease, however, our county has obesity associated with a lot of the cases. Influenza A is the predominant virus that is circulating.

The handout is a comprehensive look that is updated every day. In Washington State, Clark County received their first case of Measles at the beginning of January. Since then, 49 confirmed cases and 11 cases that are suspect and are waiting for lab results for confirmation. King County has one confirmed case and they do work on others. We are waiting for confirmation that Pierce County doesn't have any confirmed cases but we are prepared for it if necessary. The Health Department activated their EOC primarily around a dispatch of a nurse to go to Clark County to assist as well as to prepare ourselves. Immunization rates in Pierce County are pretty high. Vaccines are 91.8% with an MMR exemption rate of 2.6% in K-12 schools. However, there are large pockets in the county where it is upwards of 50% in some of the schools. They have been doing a lot of outreach to schools to make sure they take this opportunity now before we have an outbreak. The health department has prepared their staff in case of an outbreak and are doing outreach to healthcare systems. 5 Medical Reserve Corps members activated around the state.

The state declared an emergency on January 25th. EMAC has been requested. DOH activated their IMT and are coordinating labs, outreach and childcare. The Health Department did demob yesterday. There is a lot of informaiton on the Health Department website.

Topic 4: JCTAWS Epilogue Exercise and Resource Committee Update

Key points: Natalie confirmed that they are committed to getting us this exercise which will occur on April 18, 2019. If the government does shut down, they will have their contract exercise division come and conduct the exercise. They are working through the planning meetings right now. When they get toward the scenario design, she will reach out and invite law enforcement and fire to get their feedback. The exercise location will be at Clover Park Technical College. They are still deciding on whether it will be 4 or 6 hours. If it will be 6 hours, then lunch will be provided. Everyone that attended the first time received an email saving the date for this exercise. It will still be geared toward senior leadership and executive level staff to speak on the progress and changes that have been made in their organizations. They have been really impressed with how we have done our improvement planning processes.

The regional resource committee meeting took place on January 31st. The workbook application has been distributed out through that group. She will send the workbook out to the RCC. The application period opened on February 1st and will close on March 15th. We are aligning our grant years with the Fiscal Years so if you miss that period, we will have another application period for the standard June through September period.

Topic 5: RCC Document Management

Materials distributed: RCC Secure Document Sharing with Filelocker

Key points: Danni Colo gave an update on a new tool we are now going to use for sharing information. This means you will not receive an email with the document attached. The purpose for moving to a filelocker format is so we can provide documents through a secure site that allows us to upload and incript documents. This resolves the problem we have with public record requests that says they want all emails that you shared with anyone with an email of .mil. When we are sending confidential documents through email, those documents are disclosable. So this will allow us to share documents and have easy access without the email attachment format. Filelocker is a program that is approved by Pierce County to use. You would receive a unique message from Danni so you can go into Filelocker and download the document. Danni gave everyone the password during the meeting. Documents are open for a 3 week period. If there is a security issue, she will be notified as the manager and will change the password. A question was asked if the documents can be previewed without downloading. Danni said she is unsure of this but will test it and let everyone know at a future meeting.

Topic 6: Good of the Order - Adjourn

Materials distributed: Tri-County Communications Workshop Flyer

Key points: The Tri-County Communications Workshop is part of the CCTA (Combined Coordinated Terrorist Attack) Grant that the UASI region received. This is in cooperation with King County, Pierce County, Snohomish County and cities of Seattle and Bellevue. This year there will be many exercises with many of them focused on fire and law enforcement for tactical emergency services, coordinating operations in scenes of violence. As we get notices, we will share the information with the RCC.

The forecast is calling for winter weather this week. It is looking like dry today and tomorrow but snow throught he weekend and a possibility of more on Monday and Tuesday. Our EOC has been

operating at a Level II communicating with cities and towns to find out needs. If there is anything we can help with, please let us know. If you have information to share with the Pierce County Duty Officer, please send it to PCEOC@piercecountywa.gov and the phone contact is: 253-798-7470. Susan Wagshul-Golden requested some type of check in so they have situational awareness for the higher education group. She would be willing to attend a check in and then pass the information along to the others in the group and to the leadership so they can make better decisions in a timely manner. Celia said she will share this with the operations manager, Kyle Bustad. One of our goals is better communications with our disciplines. We can help to facilitate the communications with the PCWARN Groups.

If you have topics of interest you would like as an agenda item, there is a survey that you can use to share those items.

Meeting Adjourned: 09:20 AM.

Follow-up meeting scheduled:

Date: March 6, 2019 **Time:** 08:30 - 10:00 AM **Place:** Pierce County EOC-Policy Room

Facilitator/Planner: Jody Ferguson **Note taker:** Donna Vitale

How to prepare for the meeting: Review and be prepared to vote on the meeting notes.