

# Project Fast Forward

## Minutes

May 19, 2005

Conference Room F

1:00 to 2:30

### Discussion Items

Tim Attebery from MBA of King & Snohomish Counties spoke about King County **Project Managers** from the customer point of view. He said the results were mixed in the first year and a half of implementation. Three things to watch for:

1. Fee estimates taking to long.
2. The project managers need to have the appropriate level of authority.
3. Detailed information on plan review billing.

One key to successful implementation is co-training. Applicants and staff learning together was very helpful. Project managers should also meet regularly with a customer focus group.

Item moved to a subcommittee to draft proposal before the June 9<sup>th</sup> meeting.

### Old Business

**Reorganization - Staffing Levels:** The Audit Oversight Committee briefly discussed the PALS organizational structure. The committee said the structure was not important to their interaction with PALS. What mattered was getting results.

The Audit Oversight Committee recommended that additional staffing for next year focus on PW&U Sewer Utility, Development Engineering, and Resource Management. The focus was on where they felt there were still backlogs or too much outsourcing.

**LUAC - Draft Policy:** Gordon and Vicki are working up the draft. It will be shared with the LUAC Chair sub committee and brought back to the Audit Oversight Committee. This proposal is due in June.

### New Business - Next Meeting

June 9<sup>th</sup> - Section 7 - Report due to Council with the July 5<sup>th</sup> report.

**Committee Members include:**

- \*Van Collins, AGC
- \*Dave Graff, Harr Family Homes, MBA
- Rick Brunaugh, Pacific Resource Development, MBA
- Tiffany Speir, MBA staff
- \*Catherine Rudolph, Realtors
- \*Claudia Finseth, Parkland-Spanaway-Midland Advisory Commission
- \*Jan Schmalenberg, Tri Park Development
- Rich Larson, Larson and Associates
- Rick Talbert, Pierce County Performance Audit
- Hugh Taylor, County Council Staff
- Joe Phillips, Pierce County Executive's Office
- \*Brian Ziegler, Director of Public Works and Utilities
- \*Lyle Quasim, Chief of Staff \*absent

**Participating PALS Staff**

- Chuck Kleeberg, Director PALS
- David Rosenkranz, Assistant Director PALS
- Mitch Brells, DENG Supervisor
- Vicki Diamond, Current Planning Supervisor
- Mike Noot, Plans Examiner Supervisor
- Bob Witzl, Permit Coordinator
- Kathleen Larrabee, Resource Management Supervisor
- Carol Johnson, Development Center Supervisor
- Chip Vincent, Supervisor Advance Planning
- Gordon Aleshire, Building Official

**Also Attending:**

- William (Bud) Rehberg, GAC