

Project Fast Forward

Minutes

April 14, 2005

Conference Room F

1:30 - 2:30

Committee Members include:

*Van Collins, AGC
Dave Graff, Harr Family Homes, MBA
*Rick Brunaugh, Pacific Resource Development, MBA
Tiffany Speir, MBA staff
*Catherine Rudolph, Realtors
*Claudia Finseth, Parkland-Spanaway-Midland Advisory Commission
Jan Schmalenberg, Tri Park Development
Rich Larson, Larson and Associates
Rick Talbert, Pierce County Performance Audit
Joe Phillips, Pierce County Executive's Office
*Lyle Quasim, Chief of Staff

Participating PALS Staff

Chuck Kleeberg, Director PALS
David Rosenkranz, Assistant Director PALS
Mitch Brells, DENG Supervisor
*Vicki Diamond, Current Planning Supervisor
Kathleen Larrabee, Resource Management Supervisor
Carol Johnson, Development Center Supervisor
Gordon Aleshire, Building Official

Guests

Regina Franklin, Pierce County Human Resources
Ken Cook, CE#, Development Engineering
William (Bud) Rehberg, Graham Advisory Council

* Absent

Discussion Items

- 1) Status of Resolution 2005-28s
A handout was distributed that presented 3 versions of the text of Section 7 in Resolution 2005-28s. Copies of two letters from the Pierce County Executive were also distributed. One letter was suggesting a change to the text of Section 7. The other letter was providing guidance on how PALS was to implement Section 7.
- 2) Review scope of April's monthly report and Council's reaction to it.
The April 4th report to council was briefly reviewed. Aleshire reported that the Audit Committee had met with him and provided some good insight on improving the clarity of the report. Getting the data was again stressed as a problem.

Information from the permit system will not be available until July. The oversight committee was asked to take a critical look at the report and provide input on needed changes.

3) Recap status of top 8 recommendations.

1. **Reduction of the Permit Backlog:** The backlog reduction plan is underway. The target date to have the backlog eliminated is December 2005. Progress is reflected in the detailed section reports.
2. **Additional Space and Lobby Functionality:** A space consultant is developing a space utilization plan. A report is due in June 2005.
3. **Implement Project Manager Approach/System:** Oversight committee will meet on this topic for a second time, April 21st.
4. **Team Approach for Plan/Ordinance Preparation:** No action to date. A presentation to this committee is scheduled for May 5th.
5. **Solve Building Inspector Concerns:** Consultant has been hired and has been working since February.
6. **Encourage LUACs Early Participation:**
7. **Determine Level of Staff Support for LUACs:** Item 6 and 7 are being worked on as one item. Two meetings have been held on this topic. A draft was passed out on April 14th. It will be on the May 5th agenda.
8. **Return Phone Calls the Same Day:** No action to date

4) Work Plans for Building Division and Development Engineering. Work plan to address how we propose to use the \$700,000 allocation to reduce backlog. (ie, extra hire, overtime and consultant mix.)

Building Division proposed to use one extra hire for residential and a consultant for commercial.

Development engineering reported that he was interviewing engineers from Public Works and Utilities for help with plan review. Also proposed was the use of overtime for backlog. This overtime would be by employees not previously doing overtime. This would not reduce the overtime hours available for expedited reviews.

Agenda items for the April 21st meeting include:

- King County Project Managers for Land Use Applications
- Work Plans (any other section ready)