



**Request for Reconsideration**

See Instructions on Reverse

Permit No. \_\_\_\_\_ Date: \_\_\_\_\_

Project Name or Address: \_\_\_\_\_

Inspector's Name: \_\_\_\_\_ Inspection Date: \_\_\_\_\_

Requirement in question (include number if applicable): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Request that requirement stated above be:       Eliminated       Modified to read:

\_\_\_\_\_

\_\_\_\_\_

Justification for above request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Requested by: \_\_\_\_\_ Phone: \_\_\_\_\_

Company: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_  Documentation Attached

Above request may be submitted directly to inspector or faxed to the inspector at (253) 798-2626.

**Inspector Action:** Request is  Approved OR Referred to:  Supervisor  Review Engineer

Recommend:  Disapproval  Consideration or Modification  Approval

Comments: \_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Reviewer Action:** Request is  Approved  Partially/Conditionally Approved  Disapproved

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **Request for Reconsideration Instructions**

This form provides a mechanism to request reconsideration of a Development Engineering Inspector's findings. By putting your request in writing, you give us something to work with and you insure that your request is made and considered in your own words.

The permit number listed on this form should always be the Site Development Permit number directly associated with the requirement you wish to contest. This will normally be written or printed on the top of the inspector's report listing the requirement you wish to contest.

Additional documentation such as photos, test results, engineer recommendations, etc. can be very helpful and should be attached to this form if available.

Please note that financial hardship is not valid justification for failing to comply with County Code, and therefore it is not normally appropriate justification to request elimination of an inspection requirement.

Requests for Reconsideration will always be routed through the inspector who wrote the requirement in question. The inspector may reconsider his original requirement and approve your request on his own or he may refer the request to a higher level. Note that the inspector may not deny a written request for reconsideration on his own. When the final decision is made on your request, your inspector will inform you of the decision and provide you a copy of this completed form.

Requests for reconsideration may be submitted to the inspector on site, turned in to the main PALS reception desk at the Pierce County Public Services Building (AKA the Annex), sent to the Inspector by US Mail at Pierce County PALS, 2401 South 35<sup>th</sup> Street, Tacoma, WA 98409-7460, sent to the inspector by e-mail or submitted by fax at (253) 798-2626.