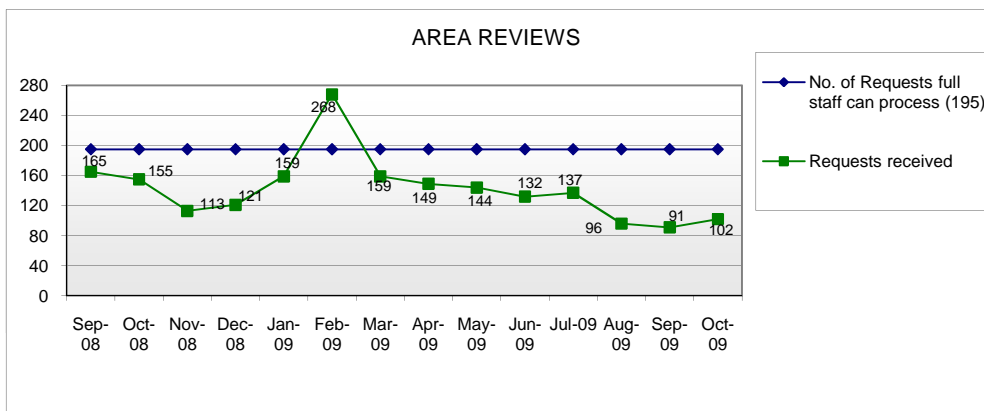




**Area Review Work Unit:**

This work unit is responsible for the review of land use cases (preliminary plats, conditional use permits, administrative use permits, etc.) as well as site development permits for road construction and construction of commercial or industrial. This work unit does not review any single family permit applications. A complete staff consists of 12 reviewers. Currently there are four vacancies. This work unit can generally perform 195 reviews per month when fully staffed.

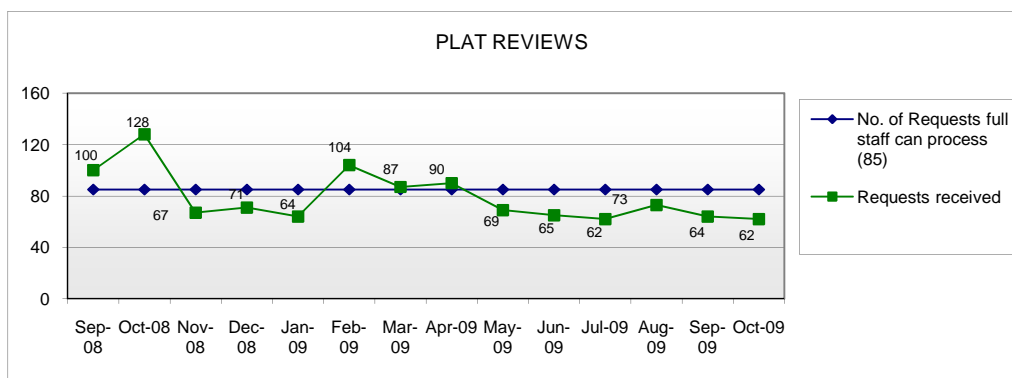
	Nov 1	Dec 1	Jan 1	Feb 1	Mar 1	Apr 1	May 1	June 1	July 1	Aug 1	Sept 1	Oct 1	Nov 1
Pending Review Requests <sup>(1)</sup>	75	76	54	108	169	92	64	81	95	83	44	39	54
Overdue Review Requests <sup>(2)</sup>	11	13	2	8	11	15	9	11	15	6	5	2	4
Completed Review Requests <sup>(3)</sup>	180	116	136	100	220	223	163	153	118	142	133	91	96
% Reviews Completed on Time <sup>(4)</sup>	76%	71%	76%	78%	85%	77%	74%	81%	65%	82%	87%	73%	85%



**Plat Review Work Unit:**

This work unit is responsible for the engineering review of final plats, short plats, road and storm drainage for short plats, boundary line adjustments, statutory warranty deeds, and any documents that require recording. A complete staff consists of two reviewers. Currently there is one vacancy. This work unit can generally perform 85 reviews per month without working overtime or outsourcing.

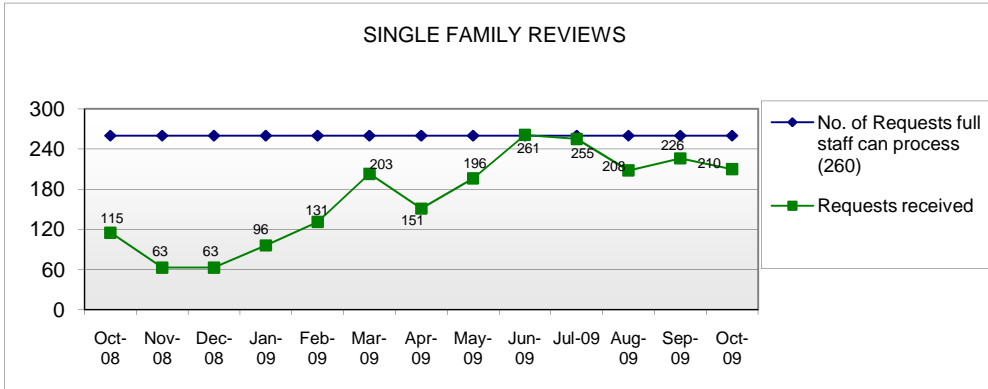
	Nov 1	Dec 1	Jan 1	Feb 1	Mar 1	Apr 1	May 1	June 1	July 1	Aug 1	Sept 1	Oct 1	Nov 1
Pending Review Requests <sup>(1)</sup>	53	36	28	26	69	43	40	32	17	27	27	19	27
Overdue Review Requests <sup>(2)</sup>	0	0	1	1	3	0	0	0	0	0	0	0	0
Completed Review Requests <sup>(3)</sup>	123	86	82	65	62	120	86	72	79	54	77	71	83
% Reviews Completed on Time <sup>(4)</sup>	98%	99%	99%	97%	89%	96%	98%	100%	100%	100%	100%	100%	100%



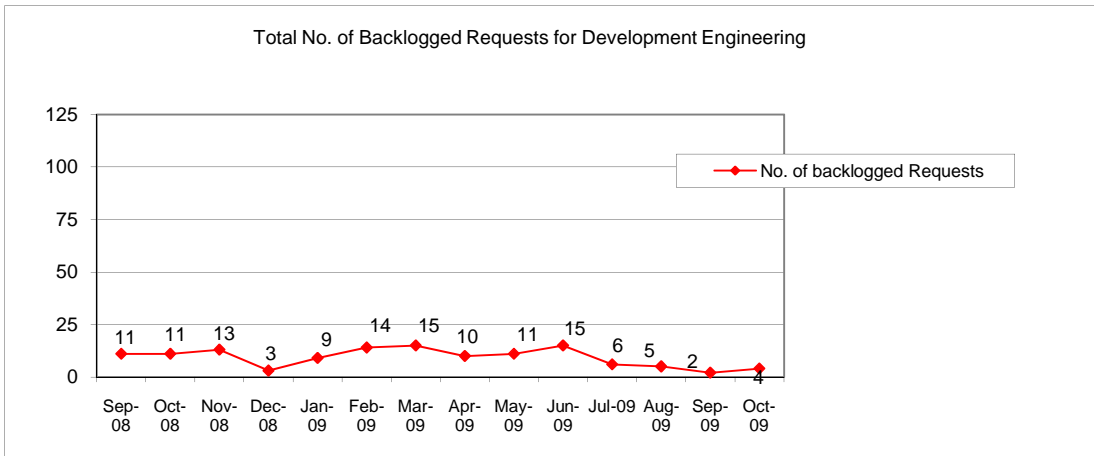
**Single Family Review Work Unit:**

This work unit is responsible for engineering review of single family building permit applications for drainage, erosion control, grading, floodplains, and geologic critical area issues. A complete staff consists of four reviewers. Currently there are vacancies. This work unit can generally perform 260 reviews per month when fully staffed without working overtime or outsourcing.

	Nov 1	Dec 1	Jan 1	Feb 1	Mar 1	Apr 1	May 1	June 1	July 1	Aug 1	Sept 1	Oct 1	Nov 1
Pending Review Requests <sup>(1)</sup>	53	30	28	27	87	97	75	50	62	99	77	55	83
Overdue Review Requests <sup>(2)</sup>	0	0	0	0	0	1	1	0	0	0	0	0	0
Completed Review Requests <sup>(3)</sup>	122	81	70	110	85	192	183	205	242	220	229	245	187
% Reviews Completed on Time <sup>(4)</sup>	96%	99%	93%	98%	97%	98%	99%	99%	100%	99%	99%	99%	100%

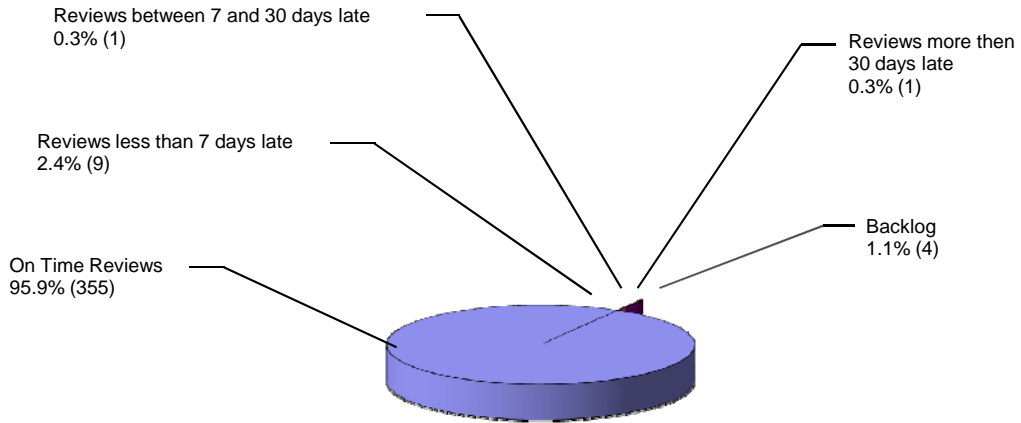


**Total Development Engineering Backlog (Area Review, Plat Review & Single Family Review)**



- (1) Review workload for work unit as of the first of the month.
- (2) Portion of review workload that is overdue (backlog).
- (3) Reviews completed during previous month (i.e., results under January 1 column show reviews completed in December).
- (4) Efficiency: (Target 95%). Number of reviews done on time in a month divided by:

## Development Engineering Review Performance October 2009



The above pie chart indicates all the reviews that should have been completed in the stated month.

Total Number of Applications due to be reviewed:	187
Total Number of Applications reviewed:	187
Reviews completed that were on time:	187
Reviews completed that were less than 7 days late:	0
Reviews completed that were between 7 and 30 days late:	0
Total of late reviews that were completed less than 30 days late:	0
Reviews that were due and not reviewed (backlog):	0

Initial reviews are considered to be on time if they are completed within 30 calendar days of the submittal date.

Development Engineering Section Efficiency for August: 100% Efficiency