BUILDING PLANS/ DOCUMENTS CHECKLIST

Project Name_____ **Site Address**_____

GENERAL DOCUMENTATION

[ ] Site Plan (drawn to scale and meeting County standard)

[ ] Completed Fire Flow Checklist (yellow sheet)

[ ] Completed Energy Code Compliance Form (orange sheet)

CONSTRUCTION PLANS (Note: Plans must be drawn to scale, ¼ inch = 1 foot)

[ ] Foundation Plan

[ ] Floor Plan – Required for each floor level

[ ] Framing Plans (all floor and roof areas)

[ ] Building Elevations (All views)

[ ] Building/Wall Section Detail

[ ] Stair and guardrail details (Both interior and exterior)

[ ] Structural Details Sheets

Engineers Construction Drawings

[ ] Engineering calculations (must be stamped and signed with site specific address on cover sheet)
Calculations must include design criteria: soil bearing capacity, snow load, wind speed and exposure, frost depth

[ ] Engineering structural plans/detail sheets (must be stamped and signed)

Special Building Methods/Materials

Req'd	N/A	
[ ]	[ ]	ICC Research Reports for _____
[ ]	[ ]	Additional Engineering for _____
[ ]	[ ]	Special Inspections (Complete a special inspection/structural observation form)

I certify I have provided all the required plans and documents as noted above. I understand this is the minimum standard to make application and additional plans and details may be requested by the Plans Examiner during review.

_____

Name (printed) Signature Date

Check one [ ] Owner [ ] Contractor [ ] Agent