



Pierce County Boundary Line Adjustment Application Requirements

16.20.030 Application.

- A. Applications for boundary line adjustments shall be made on forms provided by the Pierce County Planning and Land Services Department and shall be submitted to the Planning and Land Services Department with one original and five copies of a blueline plan signed and stamped by a professional land surveyor, drawn to scale with accurate dimensions, clearly showing the following information:

Note: Underline added for emphasis.

1. The proposed lines for all affected lots, indicated by heavy solid lines;
2. The existing lot lines proposed to be changed, indicated by heavy broken lines;
3. The location and dimensions of all structures/improvements existing upon the affected lots and the distance between structures/improvements and the proposed lot/boundary lines.
4. The original legal description of the entire property together with new separate legal descriptions for each parcel, labeling them specifically as Parcel A, Parcel B, etc.;
5. The position of rebar and caps set at each new property corner;
6. All parcel numbers of affected lots;
7. The location of the property to Quarter/Quarter Section;
8. The location and dimensions of any drain field, easements, or right-of-ways existing within or adjacent to any affected lots;
9. The area and dimensions of each lot following the proposed adjustment;
10. The existing, and if applicable, proposed future method of sewage disposal for each affected lot.

- B. Record of Survey for Boundary Line Adjustments.

1. The Mylar shall be titled on the top of the page, in large capital letters, as follows:

RECORD OF SURVEY FOR BOUNDARY LINE ADJUSTMENT

2. A note shall be placed on the Mylar that reads as follows:

**THIS BOUNDARY LINE ADJUSTMENT IS
NOT A PLAT, REPLAT, OR SUBDIVISION.**

**APPROVAL OF A BOUNDARY LINE ADJUSTMENT IS
NOT A GUARANTEE THAT FUTURE PERMITS WILL BE GRANTED
FOR ANY STRUCTURE OR DEVELOPMENT WITHIN A LOT
AFFECTED BY A BOUNDARY LINE ADJUSTMENT.**

3. All requirements of RCW Chapter 58.09 and WAC 332-130 governing minimum standards for land boundary surveys shall be met and a note shall be placed on the Mylar that reads as follows:

**THIS SURVEY COMPLIES WITH ALL
STANDARDS AND GUIDELINES OF THE
"SURVEY RECORDING ACT"
CHAPTER 58.09 RCW AND 332-130 WAC.**

C. Boundary line adjustment applications shall be submitted to the Planning and Land Services Department with a preliminary title report on forms approved by Planning and Land Services, with liability for errors not to exceed the value of the affected lots, as determined by the assessed value on the date of approval. The preliminary title report shall set forth all persons having an interest in the lots affected by the boundary line adjustment. The preliminary title report must be dated no more than 30 days prior to application and must be updated to the date of boundary line adjustment approval, without cost to the County.

D. The Mylar for recording in the Auditor's Office shall contain all survey information required for a Record of Survey under the "Survey Recording Act", RCW Chapter 58.09 and WAC 332-130, together with the following additional signature blocks, which shall be fully executed before approval:

<u>SURVEYOR'S CERTIFICATE</u>
<p>This map correctly represents a survey made by me or under my direction in conformance with the requirements of Survey Recording Act at the request of _____ on _____, 200__.</p> <p style="text-align: right;">_____ Certificate Number</p> <p style="text-align: right;">Surveyor</p>

- E. A Free Consent Statement, as shown below, shall be inked on the Mylar. This shall be signed and notarized, prior to submittal, in permanent black ink, by all parties having interest in the property. Owners' names shall also be lettered below the signatures.

The undersigned agree that the boundary line adjustment set forth herein is made with the free consent and in accordance with the desires of the owners.

**Black In Seal
(Paper Press
Seals Will Not
Be Accepted)**

Notary Seal

I hereby certify that the above individual(s) signed as a free and voluntary act and deed for the uses and purposes herein mentioned.

Given under my hand and seal this ____ day of _____, 200__.

_____, NOTARY PUBLIC, in and

for the State of Washington, residing at _____.

My appointment expires _____