

TACOMA NARROWS AIRPORT ADVISORY COMMISSION
TRAINING SESSION
JANUARY 10, 2004

Members Present:

John Howell, Facilitator
Larry Bielstein
Dennis Cunneen
Carl Geist
Mark Hoppen
Brian Howell
Terry Lee

Paul McCormick
Catherine Mitchell
Hugh Morgan
Ras Nielsen
Brad Pattison
Rob White
Ann Whittaker

Others Present:

Mike Kruger, Pierce County Staff
Deena Turmo, Tacoma Narrows Airport Manager
Cheryl Carlson, City of Tacoma Attorney
Joe Faherty, Observer
Cynthia Stewart, ADR Options Consulting, Inc.
Michael Walsh, ADR Options Consulting, Inc.

DECISIONS

STANDARDS FOR DECISIONS

- The City/County has authority to implement the recommendation
- Safety is enhanced
- The economic impact of the Recommendation has been considered
- The FAA grant assurances have been considered
- Legal ramifications have been considered
- All interests have been recognized
- *(a Standard may be added that addresses land use; see Parking Lot)*

INTERESTS

- Safety
- Meet the requirements of the ordinance that established TNAAC
- Know what to expect
- Protect ourselves
- Sustain the process; keep it moving
- Foster communication
- More positive discussions
- End up with a product

GROUND RULES

- Be on time and start on time
- Talk one at a time
- Call ahead to Terry Lee's office if not attending
- Commit to the process
- Meetings begin at ~~4:00~~ or ~~7:00~~ 7:30 p.m.
- One week notice if there are changes in meeting times
- Be prepared
- Use speaker phone for Carl Geist to participate in meetings when he can't be present
- Meetings will be open to the public and media, but no outside discussions with the press. No one talks to the press except the Chair, when elected
- Use email to transmit meeting packets
- Materials are to be provided to TNAAC no less than 3 working days in advance of meetings
- Don't hit "reply all" to discuss meeting materials when they arrive by email
- Recognize that information given shortly in advance of meetings will generate more questions than materials provided with more lead time
- Public/observer will be asked to submit comments in writing except when there is a public hearing; only ex officio members, invited staff and TNAAC members may speak during other meetings
- No alternates
- A recess may be called by the Chair or Facilitator, if needed

PARKING LOT

- Potential standard related to land uses/public and private

MEETING EVALUATION

+ (Liked)	D (Should Change)
<ul style="list-style-type: none"> • Food • Group commitment • This was the kind of meeting needed to be productive • Kept on agenda and got through the process • Liked going from general to specific • Started out with good relationship 	<ul style="list-style-type: none"> • Should have included airport examples in initial lecture • Need additional training in conflict resolution • May need help remaining direct and appropriate if the public becomes overwhelming • Need a process for unruly observers • Need a thesaurus

MEETING EVALUATION	
+ (Liked)	D (Should Change)
<p>among the parties</p> <ul style="list-style-type: none"> • Voting (“thumbs up”) to move on • Voting (“thumbs up”) because it generated more discussion • The training did provide some conflict resolution skills • Table arrangement • Michael Walsh’s humor 	<ul style="list-style-type: none"> • Should have included initial introduction and background of each TNAAC member • Hope sense of humor is retained in future meetings