



2009 Puyallup River Watershed Foundation Small Grants Program Grant Application

Grants will only be awarded for projects that benefit the Puyallup River Watershed. It is important to fill out your application completely. Please type or print clearly. To be considered for funding, your application must be submitted by **5:00 p.m. on Monday, March 16, 2009**. Applications should be mailed to: Puyallup River Watershed Foundation, ATTN: Grant Committee, 1104 Maple Street, Suite 205 – Sumner, WA 98390. You may also submit your application electronically by emailing the completed form to seabrook@nventure.com. You will receive a reply confirming your application has been received. If submitting electronically, you must also mail a signed hard copy to complete the application process.

Grant awards may be made on a reimbursement basis, unless special arrangements are made for your individual project. You will be required to submit proof of expenditure (e.g., receipts or invoices) to receive reimbursement. Upon completion of your project, you will be required to submit a final written report. You will also be asked to give a presentation to the Puyallup River Watershed Council. If you have any questions about this application or the grant program, please contact Dave Seabrook, Puyallup River Watershed Foundation board member, at (253) 475-5654. You will be contacted about your application after funding decisions have been made.

Applicant Name		Date	
Organization (if applicable)			
Address	City	State	ZIP
Phone (Day) ()		Phone (Evening) ()	
Email Address		Tax ID # (if applicable):	
Project Name			
Project Description (not to exceed 2 pages)			
Project Location			
Please check one: <input type="checkbox"/> Project is on public property. <input type="checkbox"/> Project is on private property.			
Please attach a letter of landowner agreement to your application			

Project Focus – Check all that apply	<input type="checkbox"/> Habitat <input type="checkbox"/> Water Quality <input type="checkbox"/> Partnerships & Community Involvement
How will your project address the focus issue(s) identified above?	
Project Timeline (anticipated not to exceed one year) When do you plan to begin work on your project? Please list an estimated date: _____ When will your project be complete? Please list an estimated date: _____ <i>**Reimbursement requests for projects funded under the Puyallup River Watershed Foundation Small Grants Program must be submitted not less than 60 days after project is complete.</i>	
Budget and Funding – Please provide the following information about your project budget and how you intend to spend any awarded grant funds. Matching funds (or in-kind donations) are encouraged, but not required. You may request any amount up to \$500. Please note that this is a reimbursement-type grant, unless other arrangements are made. You will be required to submit receipts/invoices for reimbursement. Requested Amount of Funding (not to exceed \$500): \$ _____ In the case that your project is not fully funded, would you accept a lower amount? <input type="checkbox"/> Yes <input type="checkbox"/> No Match (not required): <input type="checkbox"/> Funds; Amount: <input type="checkbox"/> In-kind donations (volunteer labor, materials, etc.); Please list: Have you received other grants for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, please list the funding source and the amount:	
Estimated Total Project Cost: \$ _____	
Budget Detail – Please indicate how you plan to spend any grant funds you receive from PRWF on your project. <input type="checkbox"/> Materials and Supplies – Amount: \$ _____ Items for purchase: <input type="checkbox"/> Equipment and Facilities – Amount: \$ _____ Items or services for purchase: <input type="checkbox"/> Transportation – Amount: \$ _____ Description of transportation costs:	

Other (including contracted services) – Amount: \$

Description of costs:

Who will be managing the funds for your project?

- Neighborhood group Private, non-profit organization School district
 Government agency Other (please describe):

Please give name, address, and contact information (phone, email) of fiscal agent.

Evaluation Criteria – Grant reviewers will evaluate your application based on the following criteria, assigning a score to each of the criteria indicated below. Please briefly address the questions below to the best of your ability, providing sufficient level of detail for the reviewers to accurately evaluate your proposal. Successful grant applications will be consistent with the Puyallup River Watershed Council Mission Statement and 5-yr Action Agenda. These documents can be found online at <http://www.piercecountywa.org/pc/services/home/envIRON/water/ps/prwc/main.htm>. Hard copies may also be requested.

How does your project address water quality or habitat protection or restoration?

Does your project have community support and/or will it build partnerships? Please explain.

How will your project benefit citizens of the local watershed or enhance understanding of watershed issues?

Will your project result in lasting impacts and benefits? Please explain.

Does your project have a good likelihood of success? Please explain.

Please sign your completed application and mail to Puyallup River Watershed Foundation, ATTN: Grant Committee, 1104 Maple Street, Suite 205 – Sumner, WA 98390. ***If submitting your application by email, you must also mail a signed hard copy to complete the application process. Applications are due by 5:00 p.m. on Monday, March 16, 2009.***

Applicant Signature	Date