APPLICATION FOR PIERCE COUNTY SUPERIOR COURT TITLE 26 PARENTING INVESTIGATOR/GUARDIAN AD LITEM CERTIFIED REGISTRY

This application is for Parenting Investigator/Guardians ad Litem who are not currently serving on the Pierce County Superior Court Title 26 Certified Registry.

THIS IS PUBLIC INFORMATION

This is my application to serve as a Parenting Investigator/Guardian ad Litem in Pierce County, State of Washington as required under RCW Title 26. I hereby certify under the penalty of perjury under the laws of the State of Washington that my application is true and correct.

Signed at:_____(City), Washington on _____

Signature: _____

WSBA # and Year admitted to practice law:_____

If a current or inactive member of another state's bar association, please indicate bar association number and year admitted, and if applicable, year you became inactive: _____

Printed Name: _____

Business Address: _____

City: _____ State: _____Zip Code: _____

Business Telephone Number: _____ FAX: _____

E-Mail Address: _____

Bilingual: _____ Yes _____No If so, in what language(s): _____

Please indicate the county, date and location where you are enrolled for the mandatory training (only approved training qualifies) if not completed by the application closing date, **March 17, 2017:**

Training Sponsored by: (Name) _____

(Address) _____

(County) _____ (Dates) _____

(Phone) _____

NOTE: **Only** this application may be utilized. Late applications shall **not** be accepted for any reason. All questions **must** be answered in the order in which they are given. Answers that only refer to a resume or vitae are **not** acceptable although a resume is required and you may attach supporting materials. Please return completed application, resume and any materials by **March 17, 2017 4:30 PM** to:

Pierce County Superior Court Administrator
Room 334, County City Building
930 Tacoma Ave South
Tacoma, WA 98402-2108

THIS PART OF THE APPLICATION IS PUBLIC INFORMATION

A. Level of formal education, indicating university issuing the degrees and years obtained:

B. Please list all trainings you have attended, the sponsor, month/year attended and the materials covered in each training that relate to Title 26 Parenting Investigator/Guardian ad Litem statutory duties. Attach all Certificates of Attendance/Completion.

C. Number of years experience as a Guardian ad Litem under RCW 26.09.220 and/or RCW 26.12.175 in other counties, if any:

1. Please list all counties and each year you were appointed in **each** county to serve on a RCW 26.09.220 and/or RCW 26.12.175 Certified Registry. For each county, please indicate all dates for any break in service.

   For example:
   7/1/2005 – Present, Thurston County, first served May, 2006
   7/1/2000 – 7/1/2001, King County, never served

D. Number of appointments you have received as a Parenting Investigator/Guardian ad Litem and all counties eligible for appointment during the last Certified Registry year:

Appointments in Pierce County:_____

Appointments in _____**County:** _____

Appointments in _____**County:** _____

E. Percentage of your total case load in other counties that RCW 26 Parenting Investigator/Guardian ad Litem work represents overall: _____

F. Criminal history, as defined in RCW 9.94A.030: A current (dated on or after January 1, 2017) and completed Washington State Patrol Conviction Criminal History Record must be received by the Court. If not attached, the expected date the Court will have the record:_____

G. Have you been named as a defendant or respondent in any case involving allegations of domestic violence or anti-harassment?
Yes _____ No _____.

If yes, state the date, name of the court, court cause number, summary of the allegations, and the disposition of the case.

H. Have you been named as a petitioner or witness in any civil or criminal proceedings involving domestic violence or anti-harassment?
Yes _____ No _____.
If yes, state the date, name of the court, court cause number, summary of the allegations, and the disposition of the case.

I. Evidence of your knowledge, training, and experience, in the following areas, pursuant to RCW 26.09.220 and /or RCW 26.12.175. You must complete **in full**, the information requested below, in the space provided, in addition to attaching the required resume or vitae. However, answers that only refer to a resume or vitae are **not** acceptable.

1) Child development, child sexual abuse, and child physical abuse and neglect:

2) Clinical and forensic investigative and interviewing techniques:

3) Family reconciliation and mediation services:

4) Knowledge of relevant statutory and legal requirements to determine the best interest of the minor child in the context of a dissolution or parentage proceeding:

5) A general understanding of ethnic and cultural diversity and their implications for working with youth of color and their families in the context of a dissolution or parentage proceeding:

6) Legal procedures:

J. The number of times you have been removed for failure to adequately perform your duties as Parenting Investigator/Guardian ad Litem or for any other cause. For each removal, give a brief explanation with the county, case name and cause number, and attach all relevant documents from the court file along with a copy of the court order of removal.

I also certify the following:

K. I will successfully complete the mandatory training required by the Pierce County Superior Court (only approved training qualifies) and under the laws of the State of Washington and immediately submit my Certificate of Attendance.

AGREE _____ DISAGREE _____

L. My normal hourly rate is $_____. My hourly rate to serve as Parenting Investigator/ Guardian ad Litem by stipulation and agreement is $_____.

On rotational draw cases, my hourly rate is $75.00 per hour. Retainer and any additional fees are **only** allowed by order of the Court which shall be obtained **in advance** of incurring fees, or county pay if a paternity case.

AGREE _____ DISAGREE _____

M. I am presently not serving, nor have I recently applied to serve, as a Judge or Commissioner pro tempore in Pierce County Superior Court. I understand that I am not permitted to serve in both capacities.

AGREE _____ DISAGREE _____

N. I have no criminal history or license suspension or revocation.

AGREE _____ DISAGREE _____

O. I am not the subject of any pending investigation or action by a government agency, professional organization or one that would result in either a criminal conviction or a license revocation or suspension.

AGREE _____ DISAGREE _____

P. I will not accept any appointment involving a conflict of interest, and in the event I discover a conflict in the course of an appointment/investigation, I will immediately advise the parties, counsel, and court.

AGREE _____ DISAGREE _____

Q. I have read and understand the applicability to me and agree to be bound and governed by the Pierce County Superior Court Administrative Policy #1 for the Title 26 Parenting Investigator/Guardians ad Litem Certified Registry.

AGREE _____ DISAGREE _____

R. I have read, signed, returned, and understand the applicability to me of the Pierce County Superior Court Administrative Policy #2 Title 26 Parenting Investigator/Guardian ad Litem Code of Conduct and agree to be bound and governed by the Code of Conduct.

AGREE _____ DISAGREE _____

S. I have completed in full, signed and attached the confidential supplement to this application.

AGREE _____ DISAGREE _____

If you disagree for **any** answer above (K-S), please explain in full on the addendum page and attach it to your application materials.

T. Please provide full disclosure of the following:
(If you need more space continue on the Addendum page.)

1) Any felony convictions or any convictions involving theft, dishonesty, or moral turpitude.

2) Suspension or revocation of professional certification or license.

3) Pending investigation of action for either 1 or 2 above.

U. Have you ever posted or filed anything to any social media network pages (e.g. facebook), blogs, e-mail or declarations or other material in court or administrative proceedings that would raise a question whether you are a person who respects and complies with the law and who will at all times act in a manner that promotes public confidence in the integrity and impartiality of the judiciary? If yes, please provide details on Addendum Page. Yes No

I certify that I have thoroughly studied the provisions and requirements of Title 26 and believe I am fully qualified to be appointed as a Parenting Investigator/ Guardian ad Litem in Pierce County, Washington.

_____ _____
Signature Date of signing

_____ _____
Print Name Place of signing

Please continue to next page.

THIS PORTION OF THE APPLICATION IS CONFIDENTIAL INFORMATION AND NOT FOR PUBLIC VIEWING

Print Full Name (including middle name): _____

Maiden Name or Other Names Used: _____

Date and Place of Birth: _____

WA Driver's License Number: _____

Social Security Number: _____

E-Mail Address:_____

Contact Number for Court Use Only: _____ Fax: _____

List of residences since age 18, including address, city, state and length of time at that residence:

Please list all social media networks you post to and list user name:

Indicate number of cases resulting in your appointment that have been from stipulated agreements; the number of cases accepted from the rotational draw; and all reasons for rejection of any case. For each question asked below, it is **unacceptable** to answer "too many to list" or "records not maintained":

1. If appointed in any county other than Pierce, for each county list for the last application/current registry year (March 24, 2016-present) and by county or state:

   a. The number of cases that have been the direct result of an agreement between both sides.

   b. The number of cases accepted as a result of any rotational draw process.

c. For cases accepted as a result of the rotational draw process, did you ever require, as a condition of accepting or continuing with the case, an agreement with fee terms different from those required under the rules of the Certified Registry? ☐ Yes ☐ No

Please explain.

d. How many rotational draw cases from non-Pierce County Certified Registries have you rejected for any reason? ☐

Please explain.

2. For each still active appointment, if any, list from most recent case to oldest case the following information. It is acceptable to attach a separate spread sheet provided it contains all the requested information:

County	Case Name/No.	R or S	Active	Worked Performed	Payment Issues
		☐ R ☐ S	☐ Yes ☐ No		
		☐ R ☐ S	☐ Yes ☐ No		
		☐ R ☐ S	☐ Yes ☐ No		
		☐ R ☐ S	☐ Yes ☐ No		
		☐ R ☐ S	☐ Yes ☐ No		

R or S: The case was assigned through the **R**otational Draw or by **S**tipulation.

Active: Are you still actively working on this case? Answer Yes or No.

Work Performed: Refers to the last or latest stage of work product you performed, e.g. preliminary report, final report, testify-trial/hearing, settlement/judgment. If you testified at the trial, or signed a parenting plan that resulted from settlement or a judgment of the court, you need not also indicate that you wrote a preliminary and/or final report.

Payment Issues: Allows us to gather information generally regarding payment of GALs. Some likely comments would be: H or W paid in full (pd/f); W or H not paying (n/pd); receiving payments from H or W ($/mo); or court did not authorize full payment of fees charged (ct n/auth-full).

3. Please provide a written statement addressing, with specificity, why you believe your background, experience and training are current and relevant to the full scope of duties and obligations of a Parenting Investigator/Guardian ad Litem. Include in this written statement a brief summary of why you want to be on the Pierce County Superior Court Title 26 Parenting Investigator/Guardian ad Litem Certified Registry and what you would bring to the position.

NOTE: All new applicants **may** be required to participate in an interview prior to final approval for the 2017-2018 RCW Title 26 Certified Registry.

I certify that I have thoroughly studied the provisions and requirements of Title 26 and Superior Court Guardian ad Litem Rules and believe I am fully qualified to be appointed as a Parenting Investigator/ Guardian ad Litem in Pierce County, Washington.

_____	_____
Signature	Date of signing
_____	_____
Print Name	Place of signing

Please continue to next page.

Addendum to Application

Section Letter and number: _____

Section Letter and number: _____

Section Letter and number: _____

Section Letter and number: _____

Section Letter and number: _____

If you check disagree for **any** answer above (K-S), please explain in full.

5 (cont.). For each PI/GAL appointment in Pierce County during the last Certified Registry year, list (from most recent case to oldest case) the following information. It is acceptable to attach a separate spread sheet provided it contains all the requested information. (See page 8 for explanation of column titles.)

County	Case Name/No.	R or S	Active	Worked Performed	Payment Issues

6.(cont.) For each still active appointment in Pierce County beginning before January 1, 2017, list (from most recent case to oldest case) the following information. It is acceptable to attach a separate spread sheet provided it contains all the requested information. (See page 8 for explanation of column titles.)

County	Case Name/No.	R or S	Active	Worked Performed	Payment Issues

POLICY 2

PIERCE COUNTY SUPERIOR COURT
RCW 26.09.220 AND RCW 26.12.175
PARENTING INVESTIGATOR/GUARDIAN AD LITEM CODE OF CONDUCT

All Parenting Investigator/Guardian ad Litem's shall fully comply with this Code of Conduct and the requirements of Superior Court GALR, effective 11/01:

1. The appointed Parenting Investigator/Guardian ad Litem shall decline the appointment if they are not qualified, competent, or able to complete the matter in a timely manner.

2. The Parenting Investigator/Guardian ad Litem shall maintain the ethical principles of their own profession in addition to compliance with this Code of Conduct.

3. The Parenting Investigator/Guardian ad Litem shall promptly advise the court of any grounds for disqualification or unavailability to serve.

4. The Parenting Investigator/Guardian ad Litem shall avoid self-dealing or association from which the Parenting Investigator/Guardian ad Litem might directly or indirectly benefit, other than from compensation as a Parenting Investigator/Guardian ad Litem.

5. The Parenting Investigator/Guardian ad Litem shall not guarantee or create the impression that any portion of the investigation will remain confidential, and shall inform all witnesses that the information gathered by the Parenting Investigator/Guardian ad Litem must be reported to the court.

6. All records, including contemporaneously maintained time and expense records, of the Parenting Investigator/Guardian ad Litem shall promptly be made available to the parties and their attorneys for review upon request, without formal discovery request(s) being made. Copies of the records may be made by the parties and their attorneys under circumstances that assure that the file remains complete, organized and intact.

7. The Parenting Investigator/Guardian ad Litem shall be available to testify if called by a party.

8. Once admitted to the RCW 26.09 Certified Registry, all Parenting Investigator/Guardian ad Litem's shall fully comply with all continuing education requirements established under Pierce County Local Rules and GALR, as amended.

The undersigned acknowledges receipt of the foregoing, has read the same and GALR, and agrees to be governed by all.

_____ _____
Date Signature

(Adopted 5/4/98; amended 5/6/02)

CHECKLIST: RCW TITLE 26 GUARDIAN ad LITEM APPLICANTS

Please use this checklist to insure that all of the following documents have been included in your application for submission to the RCW Title 26 Guardian ad Litem Registry.
Note: Late or incomplete applications and attachments (except for the certificate of mandatory training) will NOT be accepted for any reason.

- ☐ Public Section of Application (signed original)
- ☐ Confidential Section of Application (signed original)
- ☐ Code of Conduct (signed original)
- ☐ Residence Since Age 18 for New Applicants or Statement of No Change for Returning Applicants (original)
- ☐ Written Statement for New Applicants Only (signed original)
- ☐ WSP Criminal History Record dated 1/1/17 or after (original)
- ☐ Certificate: mandatory training by approved seminar provider (original)

  Note: This is the <u>only</u> document that will be accepted late. You MUST submit within 5 court days of receipt from the seminar provider.
- ☐ Resume